

Our invoicing address has changed

Dear Supplier,

We have changed our ERP-system and due to this change, our invoicing addresses will be changed too.

Our e-invoicing information will be following **starting from 1st April 2023**:

Our company's information		
Name	Business ID	E-invoicing address
Ab MuoviTech Finland Oy	2045599-3	003720455993

Operator information	
Operator	Operator Identifier
Maventa	003721291126
Our Mediator Code if sending from Bank Networks: DABAFIHH	

If you can't send e-invoices, we ask you to send paper invoices to the following address:

Ab MuoviTech Finland Oy
20455993
PL 100
80020 Kollektor Scan
Finland

- The serial number (20455993) must be on every invoice's address field, not only on the envelope
- Use only black colour print
- Send only invoices and related attachments to scanning
- Do not use staples

You can also send PDF-format invoices via email with following requirements:

- The invoice has to be sent as an attachment in the e-mail
- Send only invoices and related attachment to the e-mail
- The invoice must be in PDF-format (version 1.3 or higher).
- Multiple invoice files can be sent in one email. All files must have separate names.
- Total size of the e-mail cannot exceed 10Mb

Ab MuoviTech Finland Oy
Metallitie 2-4
23100 Mynämäki

Y-tunnus: 2045599-3
Kotipaikka: Mynämäki

- PDF-files cannot be protected with a password or locked in any other way
- The size of the document may not be greater than 210 x 297 mm
- The file name is not allowed to contain other characters than a-z, A-Z, 0-9.

PDF-format invoices can be sent to: **invoice.fi@muovitech.com**

More information:

E-mail: toimisto@muovitech.com
Tel: +358 207 28 05 80

In order to ensure proper and prompt processing of your invoices, we ask you to make above changes to your invoicing system. Only purchase invoices are allowed to send to the above addresses. Bulletins and other mail are still sent to our postal address.

Kind regards,

Ab MuoviTech Finland Oy